

East Palo Alto Sanitary District
CATALOG OF ENTERPRISE SYSTEMS
(In compliance with SB 272)

System Vendor	System Product	System Purpose	Description Of Data	Primary Custodian	Frequency Collected	Frequency Updated
ESRI	ArcGIS	Geographical Information System	Mapping, property data, aerial mapping	Maintenance Department	As needed	As needed
Microsoft	Outlook	Exchange of information	Email	Information Technology	As needed	As needed
Intuit	Quick Books	Accounting Records	Track transactions, print and post invoices, track inventory, process payroll, record purchases, and print checks for employees and to vendors.	Accounting Department	As Needed	As needed
Novatech Services	Shared Drive	Document Storage	Storing and retrieving of all documents	Information Technology	As needed	As needed
Microsoft Windows 7	Excel, Word and Power Point	Property Plans/Permits and Fees	Property Information Data, Spreadsheets, Reports, Evaluations, Graphs and Analysis.	Accounting Department	As needed	As needed
Lucity	Lucity	Asset Mgt. Workflow	Asset tracking, asset management and sharing searchable, reportable and graphically presentable data.	Maintenance Department	As needed	As needed
Engineering Data Services	EDS	Maintain District Rate Payers	Track and update District Rate Payers	Accounting Department	Annually	Annually