

**EAST PALO ALTO SANITARY DISTRICT
BOARD OF DIRECTORS
RESCHEDULED REGULAR BOARD MEETING MINUTES
September 11, 2008**

1. Call to Order
2. A Rescheduled Regular Board Meeting of the East Palo Alto Sanitary District was called to order by Director Sykes-Miessi on Thursday, September 11, 2008, at 7:00 p.m. The meeting was held at the East Palo Alto Sanitary District Office located at the East Palo Alto Sanitary District Office located at 901 Weeks Street, East Palo Alto, California.

Directors Present

Joan Sykes-Miessi
Edrick Haggans
Glenda Savage
Goro Mitchell
Betsy Yanez

Staff Present

Lee Hawkins, General Manager
Karen Maxey, Administrative Services Director
Micheline Wegem, Accountant
Malathy Subramanian, Legal Counsel

3. Communications from the Public

There were none.

4. Agenda Amendments

There were no changes to the agenda.

5. Consideration/Approval of August 7, 2008, Regular Board Meeting Minutes

Motion: Director Haggans moved, seconded by Director Savage, to approve the August 7, 2008, Regular Board Meeting Minutes. Motion passed unanimously.

6. Consideration/Approval of Resolution No. 957 Approving Withdrawal Orders and Authorizing Payment of Certain Bills

Motion: Director Haggans moved, seconded by Director Savage, to approve Resolution No. 957 Approving Withdrawals and Authorizing the Payment of Certain Bills. Motion passed unanimously.

7. Consideration/Approval of Change Order #4 and #5 for the EPASD 2nd Floor Office Improvements Project

Ken Jones, The Allen Group, explained that Change Order #4 was for the relocation of the wall of the conference room, and Change Order #5 involved work to the ceiling and

roof that were part of the original design but had to be changed due to changes in the Code.

The Directors thanked Mr. Jones for his expertise on the project.

Motion: Director Savage moved, seconded by Director Haggans, to Approval Change Orders #4 and #5 for the EPASD 2nd Floor Office Improvement Project. Motion passed unanimously.

8. Consideration/Approval for Progress Payments to Pacific Liners, Inc. for Work Completed on the 2007/08 Capital Projects

Mr. Hawkins reported that the District Engineer reviewed the request for payment and gave his approval.

Motion: Director Haggans moved, seconded by Director Yanez, to approve Progress Payments to Pacific Liners, Inc., for work completed on the 2007/08 Capital Projects. Motion passed unanimously.

9. Consideration/Approval to Award Bids for Construction/Maintenance of Downstairs Office Space

Mr. Hawkins reported that staff received and reviewed two bids on the project: one was for \$108,197.53, and the other was for \$189,000. The Engineer's estimate was approximately \$90,000. The Design Associate, Emmanuelle Ichaye-Anum, reviewed the bids and recommends approving the bid of \$108,197.53. Following approval, staff will meet with the contractor to work out a timeline for the work.

Motion: Director Savage moved, seconded by Director Yanez, to award the bid for construction/maintenance of the Downstairs Office Space to Grand California Construction & De3velopment, Inc., in the amount of \$108,197.53. Motion passed unanimously.

10. Consideration/Approval of Recommendation to Install New Security System

Mr. Hawkins noted that this item was tabled by the Board at the August 7, 2008, Regular Board Meeting so staff could receive additional project proposals. The two best bids were from Sonitrol and ADT. The difference was primarily that Sonitrol is a proprietary vendor, and ADT equipment can be used by anyone. The District has had a contract with Sonitrol for about 20 years.

Director Yanez did not see any reason to change from Sonitrol.

Director Savage suggested looking at ADT pointing out the fact that Sonitrol is proprietary. She liked the idea of being more flexible.

Motion: Director Mitchell moved, seconded by Yanez, that the District contract with ADT for installation and maintenance of new security system, pending confirmation that