

**EAST PALO ALTO SANITARY DISTRICT
BOARD OF DIRECTORS
FINANCE COMMITTEE MEETING MINUTES
September 17, 2019**

1. Call to Order

A Special Finance Committee Meeting of the East Palo Alto Sanitary District was called to order by Director Savage on Tuesday September 17, 2019 at 10:32 am. The meeting was held at the East Palo Alto Sanitary District Office located at 901 Weeks Street, East Palo Alto, California.

2. Roll Call

Directors Present

Glenda Savage
Bethzabe Yañez

Staff Present

Akin Okupe – General Manager
Micheline Wegem – Accountant

3. Communications from the Public

There were no communications from the public.

4. Agenda Amendments

There were no agenda amendments.

5. Review/Approval of Withdrawal Orders and Authorizing Payment of Bills

The Committee reviewed and approved the withdrawal orders and authorized the payment of bills.

6. Report/Discussion of Bank Reconciliation

The Committee reviewed and approved the bank reconciliation.

7. Oral & Written Communication

There was no oral or written communication.

8. Future Agenda

The next meeting will be announced.

9. Adjournment

There being no further business, the meeting adjourned at 10:51 a.m.

APPROVED:

Board President

Board Secretary