



## **EAST PALO ALTO SANITARY DISTRICT**

### **BOARD OF DIRECTORS**

Glenda Savage, President  
Joan Sykes-Miessi, Vice President  
Bethzabe Yañez, Secretary  
Goro Mitchell, Director  
Dennis Scherzer, Director

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Akin Okupe, M.B.A, P.E., General Manager

### **EAST PALO ALTO SANITARY DISTRICT ENGINEERING COMMITTEE MEETING October 9, 2019 9:30 A.M.**

Notice is hereby given that the Engineering Committee Meeting of the East Palo Alto Sanitary District will be held on **Wednesday October 9, 2019 at 9:30 a.m.** The meeting will take place at the East Palo Alto Sanitary District office located at 901 Weeks Street, East Palo Alto, California.

1. **Call to Order**  
Director Dennis Scherzer  
Director Joan Sykes-Miessi
2. **Roll Call**
3. **Communications from the Public**  
Members of the public are invited to address the Board regarding non-agenda items at the beginning of the meeting only. Persons wishing to speak on items listed on the agenda will be heard when called by the meeting chair.
4. **Agenda Amendments**
5. **Technology Review**
6. **Review/Approval** of July 12, 2019 Engineering Committee Minutes
7. **Review/Discussion** of Hydraulic Modeling Results for;
  - University Plaza Phase II
  - 1200 Weeks Street
  - 803 Bell Street
  - 802 Bell Street
8. **Oral & Written Communication** - Brief reports may be presented by the Manager and Staff pertaining to items not listed on the Agenda; however, no discussion or action can be taken.
9. **Future Agenda TBD**
10. **Adjournment**

**(xx) Additional Materials Attached**

**Agenda Item 1 & 2**  
**Meeting Date 10/9/2019**

**I. NATURE OF ITEM**

**1. Call to Order**

Called to order by \_\_\_\_\_ at \_\_\_\_\_ **p.m.**

**2. Roll Call**

**Directors Present:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Directors Absent:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Staff Present:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Guests Present:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(xx) Additional Materials Attached**

**Agenda Item 3 & 4**  
**Meeting Date 10/9/2019**

**3. NATURE OF ITEM**

**Communication from the Public** - Members of the public are invited to address the Board regarding agenda items and non-agenda items at the beginning of the meeting only. Persons wishing to speak on items listed on the agenda will be heard when called by the meeting chair.

Speaker # 1: \_\_\_\_\_

Speaker # 2: \_\_\_\_\_

Speaker # 3: \_\_\_\_\_

**4. Agenda Amendments**

Item# \_\_\_\_\_ moved to \_\_\_\_\_

Item# \_\_\_\_\_ moved to \_\_\_\_\_

Item# \_\_\_\_\_ tabled

Item# \_\_\_\_\_ tabled

**(xx) Additional Materials Attached**

**Agenda Item 5**  
**Meeting Date 10/9/2019**

**I. NATURE OF ITEM**

**Technology Review**

**II. BACKGROUND**

This standing agenda item has been added in the Engineering Committee Meetings by its members and will serve as an opportunity to be updated on emerging technologies in the field of wastewater transportation and treatment

**III. STAFF COMMENTS/COMMUNICATIONS**

As directed

**IV. ACTION OPTIONS**

To be determined upon discussion.

**V. COMMITTEE ACTION TAKEN**

**VI. NEXT STEPS**

**(xx) Additional Materials Attached**

**Agenda Item 6**  
**Meeting Date 10/9/2019**

**I. NATURE OF ITEM**

**Review/Approval** of July 12, 2019 Engineering Committee Minutes

**II. BACKGROUND**

**III. STAFF COMMENTS/ RECOMMENDATIONS**

**IV. ACTION OPTIONS**

To be Determined upon Discussion

**V. COMMITTEE ACTION TAKEN**

**VI. NEXT STEPS**

**EAST PALO ALTO SANITARY DISTRICT  
ENGINEERING COMMITTEE MEETING MINUTES  
July 12, 2019**

**1. Call to Order**

An Engineering Committee Meeting of the East Palo Alto Sanitary District was called to order by Director Scherzer on Friday July 12, 2019 at 9:35 a.m. The meeting was held at the East Palo Alto Sanitary District office located at 901 Weeks Street, East Palo Alto, California.

**2. Roll Call**

Directors Present  
Dennis Scherzer  
Joan Sykes-Miessi

Staff Present  
Akin Okupe - General Manager

**3. Communications from the Public**

There were no communications from the public.

**4. Agenda Amendments**

Mr. Okupe suggested, and the Committee agreed to delete Item 5 as there is no update at this time.

**5. Technology Review Options for Board Meeting Recordings**

This item was deleted.

**6. Review/Approval of June 18, 2019 Engineering Committee Minutes**

Director Scherzer inquired as to the status of the updated minutes mentioned in Item 9. Mr. Okupe stated that they will be provided at the next meeting.

The Committee reviewed and approved the meeting minutes of June 18, 2019.

**7. Review/Discussion of Hydraulic Modeling Results for:**

- 1201 Runnymede Street
- 1200 Weeks Street
- 2331 University Avenue

Mr. Okupe disseminated a copy of the preliminary evaluation performed by Freyer & Laureta for Committee review and discussion. He stated that he will provide a four part

drawing at the next Board meeting that illustrates how sewage will flow from the proposed development to the treatment plant for all of the projects. He added that hydraulic modeling is ongoing and that once completed, he will share the results and then move forward with negotiations.

**8. Oral & Written Communication**

There was no oral or written communication.

**9. Future Agenda**

The next meeting is tentatively scheduled for August 9, 2019 at 9:30 a.m.

- Hydraulic modeling reports
- Updated April minutes

**10. Adjournment**

There being no further business, the meeting adjourned at 9:53 a.m.

APPROVED:

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Board President

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Board Secretary

**(xx) Additional Materials Attached**

**Agenda Item 7**  
**Meeting Date 10/9/2019**

**I. NATURE OF ITEM**

**Review/Discussion**

- University Plaza Phase II
- 1200 Weeks Street
- 803 Bell Street
- 802 Bell Street

**II. BACKGROUND**

**III. STAFF COMMENTS/COMMUNICATIONS**

As directed

**IV. ACTION OPTIONS**

To be determined upon discussion.

**V. COMMITTEE ACTION TAKEN**

**VI NEXT STEPS**



**(xx) Additional Materials Attached**

**Agenda Item**      8  
**Meeting Date**   10/9/2019

**I.      NATURE OF ITEM**

**Oral & Written Communication** - Brief reports may be presented by the Manager and Staff pertaining to items not listed on the Agenda; however, no discussion or action can be taken.

**II.     BACKGROUND**

**III.    STAFF COMMENTS/ RECOMMENDATIONS**

**IV.    ACTION OPTIONS**

To be determined upon discussion.

**V.     COMMITTEE ACTION TAKEN**

**VI.    NEXT STEP**

**(xx) Additional Materials Attached**

**Agenda Item 9**  
**Meeting Date 10/9/2019**

**I. NATURE OF ITEM**

**FUTURE AGENDA**

Engineering Committee Meeting TBD

**II. BACKGROUND**

**III. STAFF COMMENTS/ RECOMMENDATIONS**

**IV. ACTION OPTIONS**

To be determined upon discussion.

**V. COMMITTEE ACTION TAKEN**

**VI. NEXT STEPS**

**(xx) Additional Materials Attached**

**Agenda Item 10**  
**Meeting Date 10/9/2019**

**I. NATURE OF ITEM**

**Adjournment**