

**EAST PALO ALTO SANITARY DISTRICT  
BOARD OF DIRECTORS  
FINANCE COMMITTEE MEETING MINUTES  
April 25, 2019**

**1. Call to Order**

A Finance Committee Meeting of the East Palo Alto Sanitary District was called to order by Director Savage on Thursday April 25, 2019 at 11:05 a.m. The meeting was held at the East Palo Alto Sanitary District Office located at 901 Weeks Street, East Palo Alto, California.

**2. Roll Call**

Directors Present

Glenda Savage

Staff Present

Akin Okupe – General Manager

Micheline Wegem – Accountant

Director Yañez was absent.

**3. Communications from the Public**

There were no communications from the public.

**4. Agenda Amendments**

There were no agenda amendments.

**5. Review/Approval of Withdrawal Orders and Authorizing Payment of Bills**

The Committee recessed at 11:07 a.m. and resumed at 11:22 a.m., having approved the withdrawal orders, authorized the payment of bills and completed the bank reconciliation.

**6. Report/Discussion of Bank Reconciliation**

This item was included in Item 5.

**7. Oral & Written Communication**

There was no oral or written communication.

**8. Future Agenda**

The next meeting will be held on May 9, 2019 at 10:30 a.m.

**9. Adjournment**

There being no further business, the meeting adjourned at 11:23 a.m.

APPROVED:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary