

**EAST PALO ALTO SANITARY DISTRICT
PUBLIC RELATIONS COMMITTEE MEETING MINUTES
FEBRUARY 22, 2019**

1. Call to Order

A Public Relations Committee Meeting of the East Palo Alto Sanitary District was called to order by Director Scherzer on Friday February 22, 2019 at 10:32 a.m. The meeting was held at the East Palo Alto Sanitary District office located at 901 Weeks Street, East Palo Alto, California.

2. Roll Call

Directors Present

Goro Mitchell
Dennis Scherzer

Staff Present

Akin Okupe - General Manager

3. Communications from the Public

There were no communications from the public.

4. Agenda Amendments

There were no agenda amendments.

5. Review/Approval December 19, 2018 PRCM Meeting Minutes

Director Scherzer requested that a sentence be added to Item 7 stating that the Committee ask the General Manager to obtain an inventory of videos in Novatech's possession.

The Committee reviewed and approved the meeting minutes of December 19, 2018 with the above noted revision.

6. Report / Discussion Meeting with Public Relation Consultant- Surlene G. Grant regarding Sewer Rate Increase.

The Committee met with prospective Public Relations Consultant Surlene G. Grant of Envirocom Communication Strategies.

After discussion, the Committee agreed to present Ms. Grant's proposal at the next Board meeting.

7. Oral & Written Communication

There was no oral or written communication.

8. Future Agenda

The next meeting will be held on March 19, 2019 at 10:30 a.m.

- Consultant proposal
- Novatech inventory update

9. Adjournment

There being no further business, the meeting adjourned at 11:00 a.m.

APPROVED:

Board President

Board Secretary