

**EAST PALO ALTO SANITARY DISTRICT
HUMAN RESOURCES MANAGEMENT AND
ORGANIZATION COMMITTEE MEETING MINUTES
APRIL 23, 2019**

1. Call to Order

A Human Resources and Organization Committee Meeting of the East Palo Alto Sanitary District was called to order by Director Savage on Tuesday, April 23, 2019 at 10:34 a.m. The meeting was held at the East Palo Alto Sanitary District Office located at 901 Weeks Street, East Palo Alto, California.

2. Roll Call

Directors Present

Glenda Savage
Joan Sykes-Miessi

Staff Present

Akin Okupe - General Manager

3. Communications from the Public

There were no communications from the public.

4. Agenda Amendments

The Committee agreed to table Item 6 for the next meeting.

5. Review/Approval of February 12th Meeting Minutes

The Committee reviewed and approved the meeting minutes of February 12, 2019.

6. Review/Discussion Recruitment and Selection Policy

This item was tabled for the next meeting.

7. Review/Discussion of the District Contract with Jean Pierre & Co. for accounting services.

The Committee agreed to a retroactive cost of living increase, effective May 1, 2017, for Jean Pierre & Co. Accounting Services as stipulated in its contract. Mr. Okupe will provide increase information at the next meeting, after which the request will go before the Board for final approval.

8. Oral & Written Communication

There was no oral or written communication.

9. Future Agenda

The next meeting will be held on May 14, 2019 at 10:00 a.m.

10. Adjournment

There being no further business, the meeting adjourned at 10:42 a.m.

APPROVED:

Board President

Board Secretary