

**EAST PALO ALTO SANITARY DISTRICT
HUMAN RESOURCES MANAGEMENT AND
ORGANIZATION COMMITTEE MEETING MINUTES
MAY 21, 2019**

1. Call to Order

A Human Resources and Organization Committee Meeting of the East Palo Alto Sanitary District was called to order by Director Sykes-Miessi on Tuesday, May 21, 2019 at 10:31 a.m. The meeting was held at the East Palo Alto Sanitary District Office located at 901 Weeks Street, East Palo Alto, California.

2. Roll Call

Directors Present

Glenda Savage
Joan Sykes-Miessi

Staff Present

Akin Okupe - General Manager

3. Communications from the Public

There were no communications from the public.

4. Agenda Amendments

There were no agenda amendments.

5. Review/Approval of April 23, 2019 Meeting Minutes

The Committee reviewed and approved the meeting minutes of April 23, 2019.

6. Review/Discussion of the District Contract with Jean Pierre & Co. for accounting services.

Mr. Okupe presented calculations for review and discussion detailing the retroactive increase to be paid to Jean Pierre & Co. for accounting services which also incorporate a requested increase going forward of 2.5 percent.

7. Oral & Written Communication

There was no oral or written communication.

8. Future Agenda

The next meeting will be held on June 11, 2019 at 9:30 a.m.

- Jean Pierre & Co.
- HR consultant discussion
- At-will employment discussion

9. Adjournment

There being no further business, the meeting adjourned at 10:36 a.m.

APPROVED:

Board President

Board Secretary