

**EAST PALO ALTO SANITARY DISTRICT  
PUBLIC INFORMATION  
& INTERGOVERNMENTAL AFFAIRS  
COMMITTEE MEETING MINUTES  
February 20, 2019**

**1. Call to Order**

A Public Information & Intergovernmental Affairs Committee Meeting of the East Palo Alto Sanitary District was called to order by Director Yanez on Wednesday, February 20, 2019 at 3:03 p.m. The meeting was held at the East Palo Alto Sanitary District office located at 901 Weeks Street, East Palo Alto, California.

**2. Roll Call**

Directors Present

Goro Mitchell  
Bethzabe Yanez

Staff Present

Akin Okupe – General Manager  
Marina Owens – Admin. Assistant  
Humza Javed – Engineer, City of East Palo Alto

**3. Communications from the Public**

There were no communications from the public.

**4. Agenda Amendments**

There were no agenda amendments.

**5. Review/Approval of January 15, 2018 Meeting Minutes**

The Committee reviewed and approved the meeting minutes of January 15, 2018.

**6. Report/Discussion of Update of City of East Palo Alto Projects**

Mr. Humza Javed provided an update on the following projects:

- The Street Resurfacing Project bidding process will begin in the coming weeks.
- The Cooley Landing Project has been completed and the City will be contracting with an operator to regulate the site.
- The Pedestrian Overcrossing Project is nearing completion. As the previously scheduled March opening was delayed due to inclement weather, the revised opening date is scheduled for the end of April.

- The RV Safe Parking Program Project is currently under construction. The site will feature new fencing and gate, restroom and shower facilities, and will also allow overnight RV parking to those who qualify.
- The 2020 Bay Road Project is currently underway.
- The EPA Arts Center is currently under construction.
- Several applications are currently under review by the City for multi-family development projects.
- An application is under review by the City for a potential hotel at the corner of University Avenue and Bay Road.

7. **Review/Discussion** of Memorandum of Understanding (MOU)

Mr. Okupe reported that the MOU has been forwarded to District counsel for review. Once that review has been completed, he will forward the MOU to Mr. Javed for approval. From there, it will go to the Committee and finally the Board for approval.

8. **Review/Discussion** of Sewer Replacement Project Miscellaneous Areas

Mr. Okupe advised that he has been working with the City of East Palo Alto on the sewer replacement project, which is approximately 80 percent complete and should finish on schedule.

9. **Oral & Written Communication**

There was no oral or written communication.

10. **Future Agenda**

The next meeting will be held on March 20, 2019 at 3:00 p.m.

- MOU
- City of East Palo Alto projects
- Sewer replacement project
- New projects
- Sewer rate increases

**11. Adjournment**

There being no further business, the meeting adjourned at 3:31 p.m.

APPROVED:

---

Board President

---

Board Secretary