

**EAST PALO ALTO SANITARY DISTRICT
PUBLIC INFORMATION
& INTERGOVERNMENTAL AFFAIRS
COMMITTEE MEETING MINUTES
APRIL 18, 2019**

1. Call to Order

A Public Information & Intergovernmental Affairs Committee Meeting of the East Palo Alto Sanitary District was called to order by Director Yañez on Thursday, April 18, 2019 at 3:05 p.m. The meeting was held at the East Palo Alto Sanitary District office located at 901 Weeks Street, East Palo Alto, California.

2. Roll Call

Directors Present

Bethzabe Yañez

Goro Mitchell

Staff Present

Akin Okupe – General Manager

Humza Javed – Engineer, City of East Palo Alto

The Committee recessed at 3:05 p.m. to await the arrival of Humza Javed with the City of East Palo Alto, and resumed upon his arrival at 3:17 p.m.

3. Communications from the Public

There were no communications from the public.

4. Agenda Amendments

There were no agenda amendments.

5. Review/Approval of February 20th, 2019 Meeting Minutes

The Committee reviewed and approved the meeting minutes of February 20, 2019.

6. Report/Discussion of Update regarding City of East Palo Alto Projects

Mr. Javed updated the Committee as below:

- The annual street resurfacing project has received three bids. A contract will be awarded in May for June construction.
- The Cooley Landing project has been ongoing for the last several years, with the final phase expected to be completed within the next few weeks.

- The pedestrian overcrossing project is slated for completion by mid-May.
- The Bay Road project: The City is currently waiting to see if it will qualify for a grant in order to move forward.
- Addison Avenue street improvement is an upcoming project.

Mr. Okupe expressed an interest in working with the City on a recycled water program. He stated that he will set up a meeting with Kamal Hallaha to further discuss the matter.

7. Review/Discussion of Memorandum of Understanding

Mr. Okupe provided the Committee with a draft of the MOU. He stated that added clauses will be included for collection of water data in order to prepare the annual report, and also a recycled water collaboration with the City. Once the City has reviewed and approved the MOU, it will be presented to the Committee and finally the full Board for approval.

8. Review/Discussion of Sewer Inspection Process

This item was previously discussed.

9. Oral & Written Communication

There was no oral or written communication.

10. Future Agenda

The next meeting will be announced.

- MOU
- Project updates

11. Adjournment

There being no further business, the meeting adjourned at 3:40 p.m.

APPROVED:

Board President

Board Secretary