

**EAST PALO ALTO SANITARY DISTRICT
BOARD OF DIRECTORS
FINANCE COMMITTEE MEETING MINUTES
March 28, 2019**

1. Call to Order

A Finance Committee Meeting of the East Palo Alto Sanitary District was called to order by Director Savage on Thursday March 28, 2019 at 10:34 a.m. The meeting was held at the East Palo Alto Sanitary District Office located at 901 Weeks Street, East Palo Alto, California.

2. Roll Call

Directors Present

Glenda Savage
Bethzabe Yañez

Staff Present

Akin Okupe – General Manager
Micheline Wegem – Accountant

3. Communications from the Public

There were no communications from the public.

4. Agenda Amendments

There were no agenda amendments.

5. Review/Approval of Withdrawal Orders and Authorizing Payment of Bills

The Committee recessed at 10:37 a.m. and resumed at 10:55 a.m., having approved the withdrawal orders, authorized the payment of bills and completed the bank reconciliation.

6. Report/Discussion of Bank Reconciliation

This item was included with Item 5.

7. Oral & Written Communication

There was no oral or written communication.

8. Future Agenda

The next meeting will be held on April 11, 2019 at 10:30 a.m.

- Cintas uniform proposal

9. Adjournment

There being no further business, the meeting adjourned at 10:58 a.m.

APPROVED:

Board President

Board Secretary