



EAST PALO ALTO SANITARY DISTRICT

BOARD OF DIRECTORS

Bethzabe Yañez, President
Joan Sykes-Miessi, Vice President
Glenda Savage, Secretary
Goro Mitchell, Director
Dennis Scherzer, Director

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Leroy Hawkins, General Manager

REVISED 09.06.11

EAST PALO ALTO SANITARY DISTRICT BOARD OF DIRECTOR REGULAR BOARD MEETING AGENDA September 8, 2011 7:00 p.m.

Notice is hereby given that the Regular Board Meeting of the East Palo Alto Sanitary District will be held on Thursday, September 8, 2011 at 7:00 p.m. The meeting will take place at the East Palo Alto Sanitary District Office located at 901 Weeks Street, East Palo Alto, California and by teleconference at Batallon Callao Norte 182 Department 206 Surco Lima 33. - Peru.

1. **Call to Order**
2. **Roll Call**
3. **Communications from the Public**
Members of the public are invited to address the Board regarding non-agenda items at the beginning of the meeting only. Persons wishing to speak on items listed on the agenda will be heard when called by the meeting chair.
4. **Agenda Amendments**
5. **Consideration/Approval** of
 - a) July 7, 2011 Regular Board Meeting Minutes
 - b) August 4, 2011 Regular Board Meeting Minutes
6. **Consideration/Approval** of Resolution no. 1039 Approving Withdrawal Orders and Authorizing Payment of Certain Bills.
7. **Consideration/Approval** to amend Resolution no. 1031 Authorizing and Allowing for the Purchase of iPads from the District and Providing for Compensation for District use by Board Members and Designated Staff.

8. **Manager's Report**
 - a) Special Projects Status
 - b) Monthly Flow Report
 - c) Maple Lane Request to be removed from Sewer Roll
 - d) Website Updated
 - e) District General Operations
9. **Committee Reports**
 - a) Directors' Reports on Attendance at Conferences/Trainings.
10. **Oral & Written Communication** - Brief reports may be presented by the Manager and Staff pertaining to items not listed on the Agenda; however, no discussion or action can be taken.
11. **Future Agenda**
12. **Adjournment**

Any writings or documents pertaining to an open session item provided to a majority of the members of the legislative body less than 72 hours prior to the meeting, shall be made available for public inspection at the East Palo Alto Sanitary District located at 901 Weeks Street, East Palo Alto, CA 94303.

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the East Palo Alto Sanitary District, 901 Weeks Street, East Palo Alto, CA 94303. Requests will be valid for the calendar year in which the request is received and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the East Palo Alto Sanitary District at (650) 325-9021 at least 48 hours prior to the meeting.

Agenda Item 1&2
Meeting Date 09/08/2011

I. NATURE OF ITEM

Call to Order

Called to order by _____ at _____ p.m.

2. Roll Call

Directors Present:

**Directors
A b s e
n t :**

Staff Present:

Guests Present:

Agenda Item 3&4
Meeting Date 09/08/2011

3. NATURE OF ITEM

Communication from the Public - Members of the public are invited to address the Board regarding agenda items and non-agenda items at the beginning of the meeting only. Persons wishing to speak on items listed on the agenda will be heard when called by the meeting chair.

Speaker # 1: _____

Speaker # 2: _____

Speaker # 3: _____

4. Agenda Amendments

Item# _____ moved to _____

Item# _____ moved to _____

Item# _____ tabled

Item# _____ tabled

(xx) Additional Materials Attached

Agenda Item 5
Meeting Date 09/08/2011

I. NATURE OF ITEM

Consideration/Approval of

- a) July 7, 2011 Regular Board Meeting Minutes.
- b) August 4, 2011 Regular Board Meeting Minutes.

II. BACKGROUND

III. STAFF COMMENTS

IV. ACTION OPTIONS

Approval of Minutes

(xx) Additional Materials Attached

I. **NATURE OF ITEM**

Consideration/Approval of Resolution no. 1039 Approving Withdrawal Orders and Authorizing Payment of Certain Bills

II. **BACKGROUND**

III. **STAFF COMMENTS**

IV. **ACTION OPTIONS**

Approval of Resolution # 1039

(xx) Additional Materials Attached

I. NATURE OF ITEM

Consideration/Approval to amend Resolution no. 1031 Authorizing and Allowing for the Purchase of iPads from the District and Providing for Compensation for District use by Board Members and Designated Staff.

II. BACKGROUND

III. STAFF COMMENTS

IV. ACTION OPTIONS

Approval of Resolution # 1031

(xx) Additional Materials Attached

Agenda Item 8
Meeting Date 09/08/2011

I. NATURE OF ITEM

Manager's Report

- a) Special Projects Status
- b) Monthly Flow Report
- c) Maple Lane Request to be removed from Sewer Roll
- d) Website Updated
- e) District General Operations

II. BACKGROUND

III. STAFF COMMENTS

IV. ACTION OPTIONS

(xx) Additional Materials Attached

Agenda Item 9
Meeting Date 09/08/2011

I. NATURE OF ITEM

Committee Reports:

a) Directors' Reports on Attendance at Conferences/Trainings

II. BACKGROUND

III. STAFF COMMENTS

IV. ACTION OPTIONS

(xx) Additional Materials Attached

Agenda Item 10
Meeting Date 09/08/2011

I. NATURE OF ITEM

SUPPLYING SANITARY SEWERAGE SERVICE FOR PORTIONS OF THE CITIES OF EAST PALO ALTO AND MENLO PARK

Oral & Written Communication - Brief reports may be presented by the Manager and Staff pertaining to items not listed on the Agenda; however, no discussion or action can be taken.

II. BACKGROUND

III. STAFF COMMENTS

IV. ACTION OPTIONS

(xx) Additional Materials Attached

Agenda Item 11
Meeting Date 09/08/2011

I. NATURE OF ITEM

Future Agenda

II. BACKGROUND

III. STAFF COMMENTS

IV. ACTION OPTIONS

() Additional Materials Attached

Agenda Item 12
Meeting Date 09/08/2011

I. NATURE OF ITEM

Adjournment

II. **BACKGROUND**

III. **STAFF COMMENTS**

IV. **ACTION OPTIONS**