



## **EAST PALO ALTO SANITARY DISTRICT**

### **BOARD OF DIRECTORS**

Glenda Savage, President  
Edrick Haggans, Vice President  
Joan Sykes-Miessi, Secretary  
Bethzabe Yañez, Director  
Goro Mitchell, Director

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Leroy Hawkins, General Manager

## **EAST PALO ALTO SANITARY DISTRICT BOARD OF DIRECTOR REGULAR BOARD MEETING AGENDA December 3, 2009 7:00 p.m.**

Notice is hereby given that the Regular Board Meeting of the East Palo Alto Sanitary District will be held on Thursday, December 3, 2009 at 7:00 p.m. The meeting will take place at the East Palo Alto Sanitary District Office located at 901 Weeks Street, East Palo Alto, California.

1. **Call to Order**

2. **Roll Call**

3. **Communications from the Public**

Members of the public are invited to address the Board regarding non-agenda items at the beginning of the meeting only. Persons wishing to speak on items listed on the agenda will be heard when called by the meeting chair.

4. **Agenda Amendments**

5. **Consideration/Approval** of November 5, 2009 Regular Board Meeting Minutes

6. **Consideration/Approval** of Resolution no. 981 Approving Withdrawal Orders and Authorizing Payment of Certain Bills

7. **Consideration/Approval** :

- a.) of the Purchase of Sewer Modeling Software at a Cost not to Exceed \$10,000.00
- b.) Authorizing Staff to Continue Seeking Stimulus Funding by Compliance With Requests for Additional Information

8. **Consideration/Approval** :

- a.) of Revisions to the Board of Directors Policy Handbook and Code of Ethics
- b.) of Amendment to Board of Directors Policy Handbook Regarding Compensation for Attendance at Committee Meetings
- c.) of Amendment to Employee Handbook

9. **Consideration/Approval** of a Resolution Authorizing Acceptance of the Annual Audit Report for Fiscal Year Ending June 30, 2009
10. **Consideration/Approval** of a Resolution Authorizing the Upgrade of District Copier Machine
11. **Consideration/Approval** of Public Information & Intergovernmental Affairs Committee Recommendation to Pursue a Different Strategy in Negotiation of a MOU Agreement With the City of East Palo Alto
12. **Consideration/Approval** of a Resolution Expressing Appreciation to the Honorable Edrick Haggans for 8 Years of Outstanding Service as a Member of the Governing Board of Directors of the East Palo Alto Sanitary District
13. **Consideration/Approval** of a Resolution Adopting Election Results
14. **Swearing in Ceremony**
15. **Consideration/Approval** of Election of Officers
16. **Manager's Report**
17. **Committee Reports:**
  - a) Engineering
  - b) Finance
  - c) Human Resources
  - d) Intergovernmental
  - e) Facilities
18. **Oral & Written Communication** - Brief reports may be presented by the Manager and Staff pertaining to items not listed on the Agenda; however, no discussion or action can be taken.
19. **Future Agenda**
20. **Adjournment**

Any writings or documents pertaining to an open session item provided to a majority of the members of the legislative body less than 72 hours prior to the meeting, shall be made available for public inspection at the East Palo Alto Sanitary District located at 901 Weeks Street, East Palo Alto, CA 94303.

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the East Palo Alto Sanitary District, 901 Weeks Street, East Palo Alto, CA 94303. Requests will be valid for the calendar year in which the request is received and must be renewed prior to January 1<sup>st</sup>.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the East Palo Alto Sanitary District at (650) 325-9021 at least 48 hours prior to the meeting.